



## Board of Education Report

**ADOPTED AS AMENDED BY CONSENT VOTE  
(Withdraw Item G, Contract 4400011903)**

File #: Rep-027-23/24, Version: 1

ADOPTED BOARD  
REPORT

SEP 12 2023

**APPROVED**

**Approval of Procurement Actions  
September 12, 2023  
Procurement Services Division**

### Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Assignments; Purchase Orders; Goods and General Services Contracts: Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

### Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:



SEP 12 2023

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

APPROVED

Request for Approval of Procurement Actions not under delegated authority listed in Attachment “B” includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts

**Student Impact:**

Not applicable.

**Equity Impact:**

See attached for applicable items.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form, except where “authorization to negotiate” is sought.

**Attachments:**

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority

Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

Previously adopted Board report referenced in the policy implications section:

- Adopted May 8, 2018: [Board Report No. 444-17/18](https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link)  
<[https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share\\_link](https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link)>
- California Education Code Section 17604 ([CE Code 17604](https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link))  
<[https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share\\_link](https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link)>

**Informatives:**

Not applicable.

**Submitted:**

08/11/23

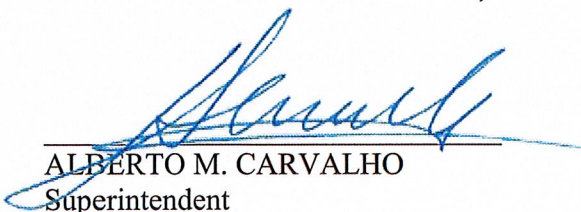
File #: Rep-027-23/24, Version: 1

**ADOPTED BOARD  
REPORT**

SEP 12 2023

RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY:

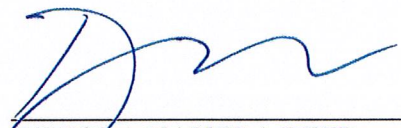
  
ALBERTO M. CARVALHO  
Superintendent

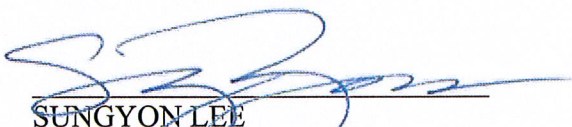
  
PEDRO SALCIDO  
Deputy Superintendent  
Business Services & Operations

**APPROVED**

REVIEWED BY:

APPROVED & PRESENTED BY:

  
DEVORA NAVERA REED  
General Counsel

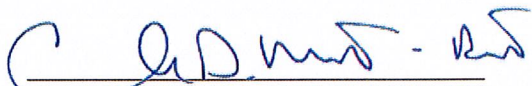
  
SUNGYON LEE  
Deputy Chief Business Officer  
Office of the Deputy Chief Business Officer

☒ Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:

  
NOLBERTO DELGADO  
Deputy Chief Business Officer, Finance

  
CHRISTOPHER MOUNT-BENITES  
Chief Procurement Officer  
Procurement Services Division

☒ Approved as to budget impact statement.



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

ADOPTED BOARD  
REPORT

Item A

SEP 12 2023

APPROVED

**FOOD SERVICES DIVISION**

\$135,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The Culinary Institute of America	4400011763	Kitchen Infrastructure and Training (K.I.T) Grant Funds (100%)	\$135,000

Ratification of informally competed contract to provide in-person culinary training.

The Food Services Division (FSD) received Kitchen Infrastructure and Training funds dedicated to upgrading kitchens and purchasing new equipment and training staff. FSD has followed a heat and serve model for the past 20 years. As Food Services increase semi-scratch and scratch cooking, the staff needs the necessary skills to make the change.

The contractor will provide training to 75 participants which includes Area Food Services Supervisors (AFSS), Training Academy Managers, Training Specialists and leadership team from Food Services Division. Training will include basic culinary techniques, efficient and effective food preparation methods and food presentation and marketing.

The Informal Request for Proposal conducted by the Procurement Services Division was sent out to six vendors. One proposal was received and deemed qualified, two vendors declined, and three vendors did not respond. The evaluators were composed of three representatives from FSD. The proposal was evaluated based on the following criteria: qualification and experience of firm, course content, price, and Small Business Enterprise (SBE) participation. The Culinary Institute of America (CIA) was recommended for award. This is CIA's first contract with the District. CIA has provided culinary training to the following organizations: Urban School Food Alliance and Vacaville Unified School District.

These services are aligned with Pillar 2B – Whole-Child Well-Being Joy and Wellness of the District's Strategic Plan. Providing culinary training to the staff, to acquire the necessary skills needed to make the change, from heat and serve model to semi-scratch and scratch cooking, will elevate the nutrition of school meals with fresher, healthier, and more appealing options. This will also help in achieving FSD's goal of serving up to 50% of scratch prepared meals at all schools by 2026.



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****ADOPTED BOARD  
REPORT****SEP 12 2023****APPROVED****Contract Term:** 07/17/23 through 09/30/23**Contract Value:** \$135,000**Requester:**Manish Singh, Director  
Food Services Division**Equity Impact:**

Component	Score	Score Rationale
<b>Recognition</b>	<b>3</b> Affirmatively recognizes historical inequities	More than 82% of students qualify for Free or Reduced-Price Meal (FRPM) and may be facing food insecurity. Training the FSD team on scratch cooking will elevate meals available to students, increase participation and provide the necessary nutrition to earn.
<b>Resource Prioritization</b>	<b>3</b> Prioritizes resources based on student need	FSD will focus on training staff serving needy students to start, but by the end of 2023-2024, all staff will be trained on the new processes.
<b>Results</b>	<b>3</b> Likely to result in closed opportunity gaps and/or closing achievement gaps	Studies conducted by multiple agencies have shown that students who have had breakfast and lunch will have higher test scores.
<b>TOTAL</b>	<b>9</b>	



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000****Item B****ADOPTED BOARD  
REPORT****SEP 12 2023****APPROVED****FOOD SERVICES DIVISION (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Hormel Foods Sales, LLC</b>	4400010326 4400010329	Food Services Funds (100%)	\$0

Assignment and Assumption of Agreement due to organizational realignment from Jennie-O Turkey Stores, LLC., to Hormel Food Sales, LLC., of the previously approved District's commodity and commercial foods - turkey and turkey No Antibiotics Ever (NAE) and/or Certified Responsible Antibiotic Use (CRAU) for the student meal programs.

The Food Services Division has been providing turkey and turkey NAE and/or CRAU meal options for the District's student meal programs. These products provide students meal options on the menu. If the Assignment and Assumption of Agreement is not approved, the turkey and turkey NAE and/or CRAU meal options will not be available on the Food Services menu. As a result, students will be limited in their meal choices and the average daily participation rate on Food Services meal programs may decline.

On April 05, 2022 the Board approved these formally competed contracts ([Board Report No. 239-21/22](#)). Fourteen vendors submitted proposals for various categories and all were deemed qualified. The Source Selection Committees was comprised of three subject matter experts from the Food Services Division. The Evaluation Criteria consisted of Price, Good Food Purchasing Plan, Product Taste, Quality and Formulation, Experience and Financial Responsibility, Customer Service and Responsiveness, Delivery and Implementation Plan, Work-Based Learning Partnership (WBLP) Plan, Safety Plan, and Small Business Enterprise (SBE) Participation. The ten vendors recommended for award, met the District's Minimum Qualifications and were ranked the highest in the Evaluation Criteria process, within the categories they were awarded.

Hormel Foods Sales, LLC, is the parent company of Jennie-O Turkey Store Sales, LLC. Jennie-O has been doing business with the District for more than 13 years.

The procurement of commodity and commercial foods turkey and turkey NAE and/or CRAU are aligned with Pillar 2B – Whole-Child Well-Being Joy and Wellness of the District's Strategic Plan. Offering turkey and turkey NAE and/or CRAU meal options through student taste testing, has resulted in elevating the nutrition of school meals with fresher, healthier, and more appealing options. These contracts enable the District to purchase the highest quality turkey and turkey NAE and/or CRAU products for the student meal programs.



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****ADOPTED BOARD  
REPORT****SEP 12 2023****APPROVED**

**Assignment Effective Date:** 07/06/23 through 04/14/27, includes two (2) one-year renewal options

4400010326 (Turkey)

**Current Contract Value Being Reassigned: \$7,476,973**

4400010329 (Turkey NAE and/or CRAU)

**Current Contract Value Being Reassigned: \$1,000,000**

**Requester:**

Manish Singh, Director  
Food Services Division

**Equity Impact:**

Not applicable.



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

ADOPTED BOARD  
REPORT**Item C**

SEP 12 2023

**APPROVED****INFORMATION TECHNOLOGY SERVICES****\$70,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Communication Brokers, Inc., dba CBI Telecommunications Consultants	4400011529	General Funds (100%)	\$70,000

Ratification of informally competed contract to provide telecommunication billing auditing services. Due to the pandemic and availability of Emergency Connectivity Funding (ECF) to provide students and teachers with off campus connectivity, the volume over the past few years increased substantially. The services will audit cellular bills of wireless vendors to ensure accuracy and request credit for any errors uncovered.

Five proposals were received of which two were qualified. The selection committee was composed of three ITS personnel. The evaluation criteria were experience and qualifications of firm and resources, technical solution, Small Business Enterprise (SBE) participation, and price. The selected vendor was the highest scored proposer. This is the first contract with the District.

This supports Pillar 4, Operational Effectiveness.

**Contract Term:** 05/04/23 through 06/30/25, includes a one-year renewal option

**Aggregate Two-Year Contract Value: \$70,000**

**Requester:**

Soheil Katal, Chief Information Officer  
Information Technology Services



## ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYADOPTED BOARD  
REPORT

SEP 12 2023

APPROVED

## Equity Impact:

Component	Score	Score Rationale
<b>Recognition</b>	<b>2</b> Vaguely recognizes historical inequities	This audit is to ensure accurate billing and contract compliance from past invoices. It will show any billing errors and will get the appropriate credits for the District.
<b>Resource Prioritization</b>	<b>1</b> Does not prioritize resources based on student need	There is no effect on student learning or needs. This audit is strictly to validate contract compliance and accurate billing charges.
<b>Results</b>	<b>1</b> Unlikely to result in closed opportunity gaps and/or closing achievement gaps	The expected results are validation that the billing is 100% accurate and, if not, will request credits for any billing errors uncovered. This will also provide guidelines to District staff on validation and what to look for in the future.
<b>TOTAL</b>	<b>3</b>	

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000****Item D****ADOPTED BOARD  
REPORT****SEP 12 2023****APPROVED****PERSONNEL COMMISSION****\$161,967**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Cornerstone OnDemand</b>	4400011685	General Funds (100%)	\$161,967

Ratification of informally competed contract to provide 10,000 licenses for readily accessible, relevant, online professional development for the LAUSD's 30,000+ classified employees with emphasis on entry-level and first level supervisors. Courses will cover multiple/diverse subject areas such as customer service, project management, technical skills (e.g. applications and Microsoft and Google suites), and compliance training.

Contractor will provide courses such as: an approved 2-hour Workplace Harassment Prevention training that is required by California State Law, this course will be made available to all 7,000 District supervisors (both Certificated and Classified); full library of Microsoft Office and other technology courses, classes not available with other content libraries offered through Organizational Excellence.

Three proposals were received of which all were deemed qualified. The evaluation committee consisted of three staff members from the Personnel Commission. The proposals were evaluated bases on the following factors: qualifications and experience of the contractor; ability to meet requirements; Small Business Enterprise (SBE) participation; and price. The selected vendor was the highest scored proposer. Cornerstone OnDemand has been doing business with the District since 2013.

This action supports Pillar 5, Investing in Staff, by increasing the number of professional development opportunities for instructional assistance, school office staff, and professional/technical employees. The training library contains many topics on interpersonal relations, customer service, team building, and technology applications such as Microsoft Office.

**Contract Term:** 06/26/23 through 06/25/25

**Contract Value:** \$161,967

**Requester:**

Karla Gould, Director  
Personnel Commission

**Equity Impact:**

Not applicable.



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****B. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****Item E****ADOPTED BOARD  
REPORT****APPROVED****SEP 12 2023****OFFICE OF THE CHIEF MEDICAL DIRECTOR****\$800,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Kokomo Solutions (SBE); Hazel Health, Inc.</b>	4400011585 4400011586 (RFP 2000002944)	ESSER Funds (100%)	\$800,000

Ratification of two formally competed contracts for telehealth services. On June 6, 2023 the Board authorized staff to negotiate and execute these formally competed contracts ([Board Report No. 250-22/23](#)). The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of \$800,000.

This is a pilot program intended to service students that are in health care “deserts” in all Regions. Selected contractors will provide telehealth services during school hours. These services will support District staff to assess whether students can stay in school or need to go home. If successful the program will be rolled out District-wide. This supports Pillar 2, Joy and Wellness.

A request for proposal was issued, and the District received six proposals, all of which were responsive. The source selection committee was made up of five subject matter experts from the Office of the Chief Medical Officer, and ITS.

The evaluation criteria were experience and qualifications of firm, experience and qualifications of personnel, technical solution and project approach, Small Business Enterprise (SBE) participation, Work Based Learning Partnership (WBLP) plan, and price.

Kokomo Solutions, and Hazel Health, Inc., were selected as the responsive and responsible proposers that received the highest total scores. Kokomo Solutions has had two prior contracts with the District. Hazel Health has had experience providing telehealth services to other school Districts of similar size and complexity to the District.

**Contract Term:** 06/15/23 through 03/14/24

**Aggregate Value For Two (2) Contracts: \$800,000**

**Requesters:**

Dr. Smita Malhotra, Chief Medical Director  
Office of the Chief Medical Director

## ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYADOPTED BOARD  
REPORT

SEP 12 2023

APPROVED

## Equity Impact:

Component	Score	Score Rationale
<b>Recognition</b>	<b>4</b> Actively recognizes and specifies historical inequities to correct	Telehealth actively increases access to medical care to all District students, removing barriers to preventative care and prescription management, regardless of ability to pay for or drive to medical appointments.
<b>Resource Prioritization</b>	<b>2</b> Somewhat prioritizes resources based on student need	Telehealth provides medical resources to all District students, including our uninsured and underinsured populations. All students have equal access to Telehealth, independent of subgroup status.
<b>Results</b>	<b>3</b> Likely to result in closed opportunity gaps and/or closing achievement gaps	Telehealth may increase attendance rates for students who would otherwise miss school for minor medical conditions. By staying in school, students may increase their focus on academics and collectively decrease achievement gaps.
<b>TOTAL</b>	<b>9</b>	



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****Item F – July 2023****C. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000**

July 2023 = \$1,297,921

YTD = \$1,297,921

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>July</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>July</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders – July 2023	180	180	\$1,297,921 (Median - \$2,688)	\$1,297,921

July 2023 = \$38,045,415

**D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000**

YTD = \$38,045,415

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>July</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>July</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders - July 2023	3,872	3,872	\$15,021,632 (Median - \$925)	\$15,021,632
DISTRICT CARD TRANSACTIONS (i.e., P- Card, Fuel Card, Toshiba Card, etc.) – July 2023	876	876	\$312,990 (Median - \$85)	\$312,990
Rental Facilities - July 2023	2	2	\$5,717 (Median - \$2,858)	\$5,717
Travel/Conference Attendance July 2023	188	188	\$305,291 (Median - \$1,454)	\$305,291
GENERAL STORES DISTRIBUTION CENTER July 2023	182	182	\$8,215,485 (Median - \$6,448)	\$8,215,485
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) July 2023	108	108	\$14,184,300 (Median - \$5,564)	\$14,184,300

<b>GRAND TOTAL – July 2023</b>	<b>\$39,343,600</b>
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## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT  
CAPACITY EXCEEDING <ADOPTED BOARD REPORT>**

**Item G**

SEP 12 2023

**WITHDRAWN****FACILITIES SERVICES DIVISION****\$12,500,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Servi-Tek Engineering and Facilities Solution	4400011903 (RFP 2000002952)	General Funds (100%)	\$12,500,000

Approval of formally competed contract to provide 24 hours a day, seven days a week Building Engineering services for LAUSD Administrative Headquarters Building to operate, monitor, maintain, and identify the repairs needed for the heating, ventilation, air conditioning, plumbing, and electrical systems and other equipment of the building.

The services are critical to ensure that the LAUSD Administrative Headquarters Building can remain in operation and continue to be occupied. If this contract is not approved, engineering services at the LAUSD Administrative Headquarters Building would cease, resulting in the mandatory closure of the building and disruption of all operations performed.

There were two proposals received and both were deemed qualified. The evaluation committee consisted of five subject and technical matter experts from the Facilities Services Division. Factors utilized to score the proposals included professional/technical qualifications, experience, project approach, price, staffing resources, capability to manage larger scale capital improvement projects or larger equipment repairs and replacements, small business enterprise participation, and work-based learning partnership plan. Servi-Tek received the highest total weighted score.

Servi-Tek is the incumbent of this formally competed contract. Servi-Tek has provided services to the District since December 1, 2018.

The services align with the District's Strategic Plan, Pillar 4: Operational Effectiveness, specifically Priority 4B: Modernizing Infrastructure. This contract ensures that the Administrative Headquarters Building, as required by the Los Angeles Fire Department Fire Code, has engineering services 24 hours a day, seven days a week to monitor, maintain, and identify the repairs needed for all building operational systems including, mechanical, electrical, and structural, and a safe work environment for District staff who support every member of the school community in reaching their full potential.



**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Contract Term:** 12/01/23 through 11/30/28, includes two (2) one-year renewal options

**Aggregate Five-Year Contract Value:** \$12,500,000

**ADOPTED BOARD  
REPORT**

**SEP 12 2023**

**Requester:**

India Griffin, Director  
Maintenance & Operations  
Facilities Services Division

**Equity Impact:**

Not applicable.

**WITHDRAWN**

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT  
CAPACITY EXCEEDING \$250,000**

**Item H**

**ADOPTED BOARD  
REPORT**

**SEP 12 2023**

**APPROVED**

**FOOD SERVICES DIVISION**

**\$39,500,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Gold Star Foods, Inc.;</b>	4400010594	Cafeteria Funds	\$4,500,000*
<b>Goodman Food Products, dba Don</b>	4400010595	(100%)	
<b>Lee Farms (SBE);</b>	4400010596		
<b>Sterling BV, Inc., dba Buena Vista Foods</b>			

Authorization to increase capacity of previously approved formally competed contracts to provide various vegan products for the District's student meal programs. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$10,500,000.

The Food Services Division has been providing vegan meals for the past five years. The students who have chosen a vegan lifestyle will continue to have vegan meal options on the menu at school. If the authorization to increase capacity is not approved, the products that qualify as vegan foods will not be available on the Food Services menu. As a result, students who practice a vegan lifestyle, will be limited in their meal choices. Additionally, the average daily participation may decline especially in secondary schools where more students may have adopted a vegan lifestyle.

On August 30, 2022, the Board approved these formally competed contracts ([Board Report No. 013-22/23](#)). There were nine proposals received and all were deemed qualified. The Source Selection Committees was comprised of three subject matter experts from the Food Services Division. The Evaluation Criteria consisted of Price, Good Food Purchasing Plan, Product Taste, Quality and Formulation, Experience and Financial Responsibility, Customer Service and Responsiveness, Delivery and Implementation Plan, Safety Plan, Work-Based Learning Partnership (WBLP) Plan, and Small Business Enterprise (SBE) Participation. The three vendors recommended for award met the District's Minimum Qualifications and were ranked the highest within the Evaluation Criteria process.

Gold Star Foods, Inc., has been doing business with the District for over 30 years. Goodman Food Products, Inc. dba Don Lee Farms has been doing business with the District for over 40 years. Sterling BV, Inc. dba Buena Vista Foods started doing business with the District on April 2022.

The procurement of various vegan products is aligned with Pillar 2B – Whole-Child Well-Being Joy and Wellness of the District's Strategic Plan. Offering vegan meal options through student taste testing, has resulted in elevating the nutrition of school meals with fresher, healthier, and more



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

appealing options. Offering vegan options to all students is crucial to assuring equity and equal access to healthy meals.

**Contract Term:** 09/01/22 through 08/31/27, includes two (2) one-year renewal options

**ADOPTED BOARD  
REPORT**

Initial Contract Value: \$6,000,000

\*Additional Authorized Value: \$4,500,000

**SEP 12 2023**

**Aggregate Value For Three (3) Contracts: \$10,500,000**

**APPROVED**

**Requester:**

Manish P. Singh, Director

Food Services Division

**Equity Impact:**

Component	Score	Score Rationale
<b>Recognition</b>	<b>4</b> Actively recognizes and specifies historical inequities to correct	Actively recognizes inequities in non-meat menu choices and makes vegan food options available to all students.
<b>Resource Prioritization</b>	<b>3</b> Prioritizes resources based on student need	Prioritizes resources and the availability of vegan options based on student needs and demand.
<b>Results</b>	<b>3</b> Likely to result in closed opportunity gaps and/or closing achievement gaps	By offering vegan options for all students, LAUSD is likely to close opportunity gaps by providing nutritious meals to increase healthy outcomes and fuel academic success.
<b>TOTAL</b>	<b>10</b>	

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**Item I**

**ADOPTED BOARD  
REPORT**

**SEP 12 2023**

**APPROVED**

**FOOD SERVICES DIVISION (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Gold Star Foods, Inc.;</b>	4400007783	Cafeteria Funds	\$35,000,000*
<b>Sysco Los Angeles;</b>	4400007776	(100%)	
<b>Driftwood Dairy</b>	4400007839		

Authorization to increase capacity of previously approved formally competed contracts to provide various shelf-stable groceries and frozen items for the District's student meal programs. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$197,000,000.

The Food Services Division has been providing various shelf-stable groceries and frozen items for the District's student meal programs. These products provide students meal options on the menu. If the authorization to increase capacity is not approved, the products that qualify as shelf-stable groceries and frozen items will not be available on the Food Services menu. As a result, students will be limited in their meal choices and the average daily participation rate on Food Services meal programs may decline.

On September 03, 2019, the Board approved these formally competed contracts ([Board Report No. 004-19/20](#)). On June 21, 2022, the Board approved the increase in contract capacity ([Board Report No. 344-21/22](#)). There were nine proposals received and all were deemed qualified. The Source Selection Committees were comprised of four subject matter experts from the Food Services Division. The Evaluation Criteria consisted of Price, Good Food Purchasing Plan, Product Taste, Quality and Formulation, Experience, Delivery and Implementation Plan, Safety Plan, Work-Based Learning Partnership (WBLP) Plan, and Small Business Enterprise (SBE) Participation. The three vendors recommended for award met the District's Minimum Qualifications and were ranked the highest within the Evaluation Criteria process.

Gold Star Foods, Inc., has been doing business with the District for over 30 years. Sysco Los Angeles, has been doing business with the District for over four years. Driftwood Dairy, Inc., has been doing business with the District for over 40 years.

The procurement of various shelf-stable groceries and frozen items are aligned with Pillar 2B – Whole-Child Well-Being Joy and Wellness of the District's Strategic Plan. Offering various shelf-stable groceries and frozen items meal options through student taste testing, has resulted in elevating the nutrition of school meals with fresher, healthier, and more appealing options.



**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Contract Term:** 09/11/19 through 09/10/24, includes two (2) one-year renewal options

Initial Contract Value: \$130,000,000  
 1<sup>st</sup> Authorized Increase: \$32,000,000  
 \*Additional Authorized Value: \$35,000,000  
**Aggregate Value For Three (3) Contracts: 197,000,000**

**ADOPTED BOARD  
REPORT**

**SEP 12 2023**

**Requester:**  
 Manish Singh, Director  
 Food Services Division

**APPROVED**

**Equity Impact:**

Component	Score	Score Rationale
<b>Recognition</b>	<b>4</b> Actively recognizes and specifies historical inequities to correct	Actively recognizes inequities in the food system and menu choices available to students and works to makes healthy food options available to all students.
<b>Resource Prioritization</b>	<b>3</b> Prioritizes resources based on student need	Prioritizes resources and the availability of healthy, nutritious food options based on student needs and demand.
<b>Results</b>	<b>3</b> Likely to result in closed opportunity gaps and/or closing achievement gaps	By offering nutritious food to all students, LAUSD will likely close opportunity gaps by providing nutritious meals and increasing healthy outcomes and academic success.
<b>TOTAL</b>	<b>10</b>	

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

APPROVED

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT  
CAPACITY EXCEEDING \$250,000**

ADOPTED BOARD  
REPORT

SEP 12 2023

**Item J**

**TRANSPORTATION SERVICES DIVISION**

**\$650,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Comprehensive Drug Testing, Inc.	4400011730 (RFP2000002685)	Various Per Requesting School Or Office (100%)	\$650,000

Approval of formally competed contract to provide required drug and alcohol testing services, including, but not limited to, collecting specimens, analysis, litigation support, and statistical reports for Transportation Services Division, Truck Operations/Procurement Services Division, and Maintenance and Operations to ensure compliance with federal, state, and local regulations.

District school bus drivers transport approximately 42,000 eligible students to and from school on a daily basis. Of the 42,000 students receiving transportation, 10,000 are special needs students. Student safety is paramount. School bus drivers must be ready to perform their duties safely on a daily basis. Drug testing is critical to ensure student safety. At the same time, schools and offices entrust District truck drivers with the delivery of school meals and supplies, and skilled workers to maintain safe building standards and conditions for students and staff.

There were two qualified proposals received. The evaluation committee consisted of staff from the Transportation Services Division, Facilities-Maintenance and Operations, and Truck Operations. The scores were based on qualifications and experience of bidders and their personnel, project approach, small business preference, work-based learning partnership plan, and best value. The selected bidder scored the highest by the evaluation committee.

Comprehensive Drug Testing, Inc. has provided reliable, low cost services to the District for over the last 10 years.

The contract supports the District's Strategic Plan Pillar 2: Joy and Wellness. Effective drug & alcohol testing for employees in safety-sensitive positions promotes a safe environment for students. Plan Pillar 4: Operational Effectiveness. Effective drug & alcohol testing for employees



## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

in safety-sensitive positions builds trust in local communities to make Los Angeles Unified the district of choice for families.

**APPROVED**

**Contract Term:** 10/1/23 through 9/30/28, includes two (2) one-year renewal options

**Aggregate Five-Year Contract Value:** \$650,000

**ADOPTED BOARD  
REPORT**

**Requester:**

Daniel Kang, Director

Transportation Services Division

**SEP 12 2023**

**Equity Impact:**

Component	Score	Score Rationale
<b>Recognition</b>	<b>1</b> Does not recognize historical inequities	Drug and alcohol testing is performed without recognition of any historical inequities.
<b>Resource Prioritization</b>	<b>3</b> Prioritizes resources based on student need	Drug and alcohol testing prioritizes resources based on student need. The drug and alcohol testing program aims to keep all students safe, including students in special circumstances that make their delivery to and from school each day difficult.
<b>Results</b>	<b>2</b> May result in closed opportunity gaps and/or closing achievement gaps	Drug and alcohol testing reduces the possibility of impaired drivers and promotes safe and reliable transport of students and goods, which may ultimately result in the closing of achievement gaps for students.
<b>TOTAL</b>	<b>6</b>	

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

## B. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW REVENUE CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE  
CONTRACT CAPACITY EXCEEDING <\$500,000>**APPROVED**ADOPTED BOARD  
REPORT

SEP 12 2023

## Item K

OFFICE OF THE CHIEF MEDICAL DIRECTOR

&lt;\$2,810,946&gt;

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles County Department of Public Health	4400007841-1	Revenue	<\$2,810,946*>

Approval of amendment to extend the term and increase capacity of revenue contract to provide support of the home visiting program that improves the health and well-being, and self-sufficiency of low-income, first time pregnant students.

The Nurse Family Partnership (NFP) is a federally funded, evidence based, nurse home visitation program that serves our students who are first-time mothers. LAUSD is the only school district in the country that directly offers the NFP program to its students. These services have been provided at LAUSD since 2012. This program impacts:

- prenatal health
- safety and maternal and child health in home, school, and community
- absenteeism related to pregnancy issues
- children's health and development, enhancing bonding and confidence in caring for a newborn
- school readiness
- economic self-sufficiency, by assisting them to complete their education, go to college, find rewarding work and support their aspirations

A majority of pregnant students served by the NFP program graduate from high school and move on to higher education. Services are provided by the NFP nurse who follows the student throughout the student's pregnancy and until her baby is 2 years old. The NFP team consists of 5 school nurses and an office technician. The nurses' roles include a program manager and 4 nurse home visitors. Each nurse home visitor carries a caseload of 25 clients or more. The nurse is assigned to specific areas to provide services District wide. The team is supervised by a Nurse Specialist.

This advances Pillar 2, Joy and Wellness by ensuring Whole-Child Well-Being through caring for both mother and child. A majority of pregnant students served by the NFP program graduate from high school and move on to higher education.



**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Contract Term:** 07/01/19 through 06/30/23  
 New end date by this amendment: 06/30/26

Initial Contract Value: <\$3,983,874>  
 \*Amendment No. 1: <\$2,810,946>  
**Aggregate Contract Value:** <\$6,794,820>

**ADOPTED BOARD  
 REPORT**  
**SEP 12 2023**

**Requester:**  
 Smita Malhotra, MD, Chief Medical Director  
 Office of the Chief Medical Director

**APPROVED**

**Equity Impact:**

Component	Score	Score Rationale
<b>Recognition</b>	<b>3</b> Affirmatively recognizes historical inequities	NFP provides services for public school students, who are pregnant for the first time and become mothers, and include students from low income families, English Learners, Foster Youth, African American students and Special Education students.
<b>Resource Prioritization</b>	<b>3</b> Prioritizes resources based on student need	The contract will implement home visiting programs using culturally proficient practices.
<b>Results</b>	<b>3</b> Likely to result in closed opportunity gaps and/or closing achievement gaps	A majority of pregnant students served by the NFP program graduate from high school and move on to higher education.
<b>TOTAL</b>	<b>9</b>	

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

## C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

## NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

## Item L

FACILITIES SERVICES DIVISION

\$26,452,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Waterline Technologies, Inc.;	4400011909	Restricted Routine	\$4,000,000
Knorr Systems, Inc.;	4400011920	Maintenance	
Aqua Source, Inc.	4400011921	Funds	
	(IFB 2000003012)	(100%)	

Approval of three formally competed capacity contracts to provide maintenance supplies and equipment to keep the District's swimming pools safe and clean for students to use. The authorization to increase or decrease the amounts of these contracts will be limited to aggregate amount of \$4,000,000.

The proposed contracts will allow Facilities-Maintenance & Operations staff to quickly place orders for supplies and equipment required to keep the District's pools clean and safe.

Three bids were received of which all were deemed qualified. Award was made to the lowest price, responsive and responsible bidder per line item.

This action supports:

- Pillar 2, Joy and Wellness – Safe and sanitized pool water is essential to the enjoyment of swimming pools
- Pillar 5, Investing in Staff – The proposed contracts allow the District to utilize its own staff and craft laborers to perform the work.

**Contract Term:** 10/01/23 through 09/30/26

**Aggregate Value For Three (3) Contracts: \$4,000,000**

**Requester:**

India Griffin, Director  
Maintenance & Operations  
Facilities Services Division



## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITYADOPTED BOARD  
REPORT

APPROVED

SEP 12 2023

Equity Impact:

Component	Score	Score Rationale
<b>Recognition</b>	<b>1</b> Does not recognize historical inequities	Provides supplies and equipment needed for swimming pool operation and maintenance.
<b>Resource Prioritization</b>	<b>3</b> Prioritizes resources based on student need	Students need a safe environment in which to get physical exercise and the opportunity to learn to swim. Through this contract, LAUSD can direct resources towards ensuring the swimming pools are properly conditioned and that will keep students safe.
<b>Results</b>	<b>3</b> Likely to result in closed opportunity gaps	Swimming pools in bad condition can produce opportunity gaps for our students. Swimming pools need to be kept in good condition to keep our students healthy and ready to learn. For our student athletes, swimming pools are vital to their success and closing the achievement gap.
<b>TOTAL</b>	<b>7</b>	

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

ADOPTED BOARD  
REPORT

SEP 12 2023

**Item M**

**APPROVED**

**FACILITIES SERVICES DIVISION (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Waterline Technologies, Inc.</b>	4400011883 (IFB 2000003011)	Restricted Routine Maintenance Funds (100%)	\$7,452,000

Approval of formally competed capacity contract to provide bulk chemicals for swimming pools. Chlorine and Muriatic Acid are two important sanitizers that condition the water to protect from disease, bacteria and viruses. The Office of Environmental Health and Safety has reviewed and approved these chemicals for use. The selected contractor is certified to handle and deliver these chemicals to District schools.

Two bids were received of which both were deemed qualified. Award is being proposed to the lowest price, responsive and responsible bidder.

Waterline Technologies, Inc. has been doing business with the District since 2011.

This action supports:

- Pillar 2, Joy and Wellness – Safer and sanitized pool water is essential to the enjoyment of swimming pools.
- Pillar 5, Investing in Staff – The proposed contracts allow the District to utilize its own staff and craft laborers to perform the work.

**Contract Term:** 10/01/23 through 09/30/26

**Contract Value:** \$7,452,000



## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**Requester:**

India Griffin, Director  
Maintenance & Operations  
Facilities Services Division

**ADOPTED BOARD  
REPORT**

SEP 12 2023

**APPROVED**

**Equity Impact:**

Component	Score	Score Rationale
<b>Recognition</b>	<b>1</b> Does not recognize historical inequities	Supplies chemicals needed for swimming pool operations.
<b>Resource Prioritization</b>	<b>3</b> Prioritizes resources based on student need	Students need a safe environment in which to get physical exercise and the opportunity to learn to swim. Through this contract, LAUSD can direct resources towards ensuring the swimming pools are properly conditioned and that will keep students safe.
<b>Results</b>	<b>3</b> Likely to result in closed opportunity gaps and/or closing achievement gaps	Swimming pools in bad condition can produce opportunity gaps for our students. Swimming pools need to be kept in good condition to keep our students healthy and ready to learn. For our student athletes, swimming pools are vital to their success and closing the achievement gap.
<b>TOTAL</b>	<b>7</b>	

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

## C. APPROVAL OF GOODS AND GENERAL SERVICES

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

APPROVED

## NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD  
REPORT

SEP 12 2023

## Item N

FACILITIES SERVICES DIVISION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Ferguson Enterprises, LLC	4400011891 (IFB 2000002730)	Restricted Routine Maintenance Funds (100%)	\$15,000,000

Approval of formally competed capacity contract to provide various plumbing supplies and equipment for maintenance, repairs, and energy saving alterations Districtwide.

The proposed contract will allow Maintenance & Operation staff to quickly repair plumbing defects. All schools and properties within the District will benefit from this contract.

Two bids were received of which both were deemed qualified. Bidders competed by using the greatest discount on the published list price of the TRA-SER catalog. Award is being proposed to the lowest price, responsive and responsible bidder.

Ferguson Enterprises, LLC has been doing business with the District since 2019.

This action supports:

- Pillar 2, Joy and Wellness – Functioning restrooms and kitchens are critical to the happiness of the students and staff at schools. The proposed contract allows Maintenance & Operations to quickly order parts required to fix broken pipes, urinals, and sinks without the delay from collecting and evaluating quotes.
- Pillar 5, Investing in Staff – The proposed contract allows the District to utilize its own staff and craft laborers to perform the work.



**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

APPROVED

**Contract Term:** 10/01/23 through 09/30/26

**Contract Value:** \$15,000,000

**Requester:**

India Griffin, Director  
 Maintenance & Operations  
 Facilities Services Division

ADOPTED BOARD  
REPORT

SEP 12 2023

**Equity Impact:**

Component	Score	Score Rationale
<b>Recognition</b>	<b>1</b> Does not recognize historical inequities	Maintenance and Operations performs as needed routine and emergency repairs for all LAUSD sites.
<b>Resource Prioritization</b>	<b>4</b> Effectively prioritizes resources based on student need	Maintenance and Operations' resources are prioritized based on student and school needs.
<b>Results</b>	<b>2</b> May result in closed opportunity gaps and/or closing achievement gaps	The purchase of plumbing materials is unlikely to result in closed opportunity or achievement gaps.
<b>TOTAL</b>	<b>7</b>	